

VOLUME –I

Instructions to Bidders (ITB)

Tender Ref. No.: NETC/Ghy/OTE/O&M-Work/2026-27/16

**North East Transmission Company Ltd.,
2C, 3rd Floor, DMRC Building, Corporate Park,
Sector- 21, Dwarka, New Delhi-110077.**

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INSTRUCTION TO BIDDERS (ITB)

1.1 Cost of Bidding:

All the costs and expenses in relation to preparation of the Bid, discussions and conferences, if any, including pre-award discussions with the Bidders, technical and other presentation including any demonstrations, etc. shall be to the account of the Bidders and NETC shall bear no liability whatsoever in relation to the same.

1.1.1. Earnest Money Deposit (EMD)

- 1.1.2.1 The tender shall be accompanied by Earnest Money of **Rs. 19,000/- (Rupees Nineteen Thousand only)** in a separate sealed **Envelope – I**.

The earnest money shall be in one of the following alternative forms:

- (a) Demand Draft or Pay Order or Bankers' Cheque in favour of North East Transmission Company Limited, from a reputed bank selected by the bidder, payable at Delhi.
- (b) EMD must be submitted within 03 (three) working days after the closing of bids submission date by all bidders. The copy of Demand draft (DD) with declaration of submitting original DD shall be sent along with the first file (techno-commercial bid documents).
- (c) Udhyaam Registered in MSME unit are exempted for submitting the earnest money deposit (EMD). The exemption and relaxation in EMD are subject to validity of their registration on the date of opening of tender.
- (d) The bid securities of unsuccessful bidders will be returned as promptly as possible, but not later than twenty-eight (28) days after the expiration of the bid validity period.

- 1.1.2.2 The bid security of the successful Bidder will be returned when the Bidder has signed the Contract Agreement, and has furnished the required performance security as specified in the bidding document.

- 1.1.2.3 The bid security may be forfeited

- (a) if the Bidder withdraws its bid during the period of bid validity specified by the Bidder in the Bid Form; or
- (b) In case the Bidder does not withdraw the deviations proposed by him, if any, at the cost of withdrawal stated by him in the bid and/or

accept the withdrawals/rectifications pursuant to the declaration/confirmation made by him in Attachment – Declaration of the Bid; or

(c) If a Bidder does not accept the corrections to arithmetical errors identified during preliminary evaluation of his bid pursuant to ITB; or

(d) in the case of a successful Bidder, if the Bidder fails within the specified time limit

(i) to sign the Contract Agreement, in accordance with ITB, or

(ii) to furnish the required performance security, and/or to keep the bid security valid as per the requirement.

(f) in case the successful bidder fails to commence the work after award.

1.1.2.4 No interest shall be payable by the Purchaser on the above Bid Security.

1.2 Basis of offer:

- Bidders must quote prices for each items for the complete works to be executed under this contract.
- The Contract Price shall not be subject to any variation during the currency of contract.
- The Contract Price shall remain firm though out the contract.

1.3 Clarifications and Pre-bid Meeting

1.3.1 The Bidders may seek clarifications suggest amendments to the RFP in writing, through e-mail to reach NETC at the address (tender@netcindia.in) within the date and time mentioned in Clause 1.7 of ITB.

1.3.2 NETC is not under any obligation to entertain / respond to suggestions made to incorporate modifications sought for.

1.3.3 NETC shall not respond to any clarifications sought by the Bidders after the date and time set out in Clause 1.7 hereof. There shall be no extension in Bid Due Date on account of clarifications sought as per this Clause of RFP.

1.4 Deviations

- 1.4.1** Deviations, if any, from the Bidding Documents shall be stipulated clearly in the form set out in the Bid Deviation Schedule as contained in **Annexure-5**, which shall be submitted with and construed to be part of the Bid. Any deviation save discount mentioned elsewhere or any terms such as “See covering letter” or “See Bidder’s Printed General Terms and Conditions” etc. shall be ignored. The Bidder shall also provide the withdrawal price, if any, for withdrawal of each of the deviation. Except for the deviations set out in the manner acceptable under this Clause, the Bidder shall be deemed to accept the terms and conditions of the Bidding Documents/RFP.
- 1.4.2** Any deviations in relation to any of the following shall not be accepted:
- (a) Terms of Payment
 - (b) Basis of Contract Price
 - (c) Completion Schedule
 - (d) Bank guarantee requirements including but not limited to CPG
 - (e) Qualifying criteria
 - (f) Technical Specifications

NETC shall have the right to accept or reject the deviations proposed by the Bidder and at the time of award of the Contract, NETC may require the Bidder to withdraw the deviations or any of them proposed by the Bidder that have not been accepted by NETC. If the Bidder refuses to withdraw such deviations or imposes any conditions to such withdrawal, then the Bid shall be liable to be rejected.

1.5 Amendment of RFP

- 1.5.1** NETC may, for any reason what so ever, modify or amend the RFP, including the timelines specified in this RFP.
- 1.5.2** The amendment to the RFP shall be notified in writing to all the Bidders and shall be binding on them.

1.6 The Bidding Process

1.6.1 Bid Formats

The Bids in response to this RFP will be submitted by the Bidders in the manner provided in this RFP. The Bid shall be in the format specified in **Annexure-1** and shall be accompanied with the Power of Attorney as per the format at **Annexure-3**, signed by a duly authorized officer of the Bidder authorizing the signatory of the Bid to submit the Bid and do and execute all matters connected with the Bid and the Project on behalf of the Bidder.

1.6.2 Bidders to inform themselves fully

- (a) Bids are invited from all persons in accordance with the procedure set out herein.

NETC shall not entertain any request for clarifications from the Bidders regarding the above laws / acts / rules / regulations / standards. Non-awareness of the same shall not be a reason for the Bidder to request for extension in Bid Due Date. The Bidders undertake and agree that, before submission of their Bids, all such factors as generally brought out above, have been fully investigated and considered while submitting their Bids.

- (b) It is imperative for each Bidder to fully inform itself of all Indian as well as local conditions, factors and legislation that may have any effect on the execution of the work covered under the Bidding Documents. No request will be considered for clarifications from NETC regarding such conditions, factors and legislation. It is understood and agreed that such conditions, factors and legislation have been properly investigated and considered by the Bidders while submitting the Bids. Failure to do so shall not relieve the Bidders from responsibility to estimate properly the cost of performing the work within the provided timeframe. NETC will assume no responsibility for any understandings or representations concerning conditions made by any of its officers or agents prior to award of the Contract. No claim whatsoever, including those for financial adjustment to the Contract to be awarded under the Bidding Documents will be considered by NETC. NETC shall not permit any changes to the time schedule of the Contract or any financial adjustments arising from the Bidder's lack of knowledge and its effect on the cost of execution of the Contract.
- (c) Bidders may visit the route of the Transmission Lines associated with the Project and the surrounding areas and obtain / verify all information which they deem fit and necessary for the preparation of their Bid.
- (d) Bidders in their own interest should carry out required surveys and field investigation for submission of their Bid.
- (e) Failure to investigate the route of the Transmission Lines associated with the Project and to examine, inspect site or subsurface conditions fully shall not be grounds for a Bidder to alter its Bid after the Bid Due Date nor shall it relieve a Bidder from any responsibility for appropriately eliminating the difficulty or costs of successfully completing the Project.

- (f) The Bidder shall be deemed prior to submitting its Bid to have:
- i. satisfied itself as to the means of communication with and access to and through the Site, the accommodation it may require and the precautions and the times and methods of working;
 - ii. satisfied itself as to the nature of the work and materials necessary for the execution of the Project;
 - iii. obtained for itself all necessary information as to the risks, contingencies and all other circumstances which may influence or affect the price quoted in the Bid ("**Bid Price**") and its obligations under the Contract;
 - iv. inspected and examined the Site and its surroundings and carried out such surveys as it considers necessary; and
 - v. Ascertain the general labour position at the Site. In particular, but without prejudice to the generality of the foregoing, the Bid Price shall include all costs of labour including any shift or overtime working, incentives, allowances, condition monies and the like and for all costs associated with the transport of labour and all necessary canteen, messing and accommodation facilities or the like required for the completion of the Project.

1.7 Schedule of Bid Stage

Sl. No.	Event	Date
1	Issuance of RFP	24.09.2026
2	Submission of the written queries, if any, on the RFP/Bidding documents by bidder and its clarifications	To be sent on/before 09.10.2026 at the Email ID: <i>tender@netcindia.in</i>
3	Pre-bid conference	12.10.2026
4	Submission of Bid i.e. Bid due date	16.10.2026

1.8 Validity of the Bid

- 1.8.1** The Bidders shall submit the Bid which shall remain valid up to One Hundred Eighty Days (180) days from the Bid Due Date. NETC reserves the right to reject any Bid which does not meet the aforementioned validity requirement.
- 1.8.2** NETC may solicit the Bidders' consent for an extension of the period of validity of the Bid. The request and the response, thereafter, shall be in writing. A Bidder accepting the NETC's request for validity extension shall not be permitted to modify its Bid.
- 1.8.3** The quoted prices should remain firm till completion of the Contract.

1.9 Method of Submission of the Bid

- 1.9.1** The Bid and all related correspondence and documents in relation to the Bidding Process shall be in English language. Supporting documents and printed literature furnished by the Bidder with the Bid may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Bid, the English language translation shall prevail.
- 1.9.2** The Bidder shall provide all the information sought under this RFP. NETC will evaluate only those Bids that are received in the required format and complete in all respects. Incomplete and / or conditional Bids shall be liable to rejection.
- 1.9.3** The Bid and all the alterations, omissions, additions, or any other amendments made to the Bid shall be initialed by the person(s) signing the Bid together with the stamp of the Bidder. The Bid shall contain page numbers and shall be hard bound.
- 1.9.4** Each Bidder shall submit Bid in the format specified in **Annexure-1** and seal it in an envelope and mark the envelope as "**Bid**".
- 1.9.5 Each Bid shall contain:**
- i. File – I: Techno-commercial Bid (without Password protected):**
- Bidders must submit their Technical Bid, including all supporting documents that meet the Qualifying Requirements (QR), as scanned

copies. All pages of the bid documents must be duly signed and stamped by the authorized signatory. The file must be submitted without password protected files.

ii. File-II: Price Bid (with Password protected)

The price bid shall have price schedule filled in for entire scope of the work. Bidders must submit their Price Bid in accordance with BOQ (ref. **Annexure-7**) in scanned copies duly signed and stamped by the authorized signatory. The file must be submitted in password protected file.

Note:

- i. Upon being declared technically qualified, the bidder shall submit the password for its password-protected Price Bid by replying to the said email within the time schedule notified by NETC.
- ii. **Conditional Bids shall not be evaluated.**
- iii. Bids shall clearly indicate the name and address of the Bidder.

1.9.6 Both the techno-commercial and priced offer should be sent to Email: tender@netcindia.in and marked to:

Incharge (Contracts)
North East Transmission Company Limited
2C, 3rd Floor, D 21, DMRC Building, Corporate Park,
Sector- 21, Dwarka, New Delhi-110077
Mob. No.: +91-9100463477.

- 1.9.7** The first file, i.e., unpriced techno-commercial bid (files without password protected) shall be sent through email (tender@netcindia.in).
- 1.9.8** The second file, i.e., Price bid shall be strictly password protected as instructed above and shall be sent to email ID (tender@netcindia.in). If the price bid shall not be password protected, NETC shall assume no responsibility and Bid shall be rejected. Price Bids submitted by fax, or courier, post shall not be entertained and shall be rejected.
- 1.9.9** The following conditions shall be adhered to at the time of submitting the Bid:

- (a) Bidders should attach clearly marked and referenced continuation sheets in the event that the space provided in the prescribed forms in the Annexures is insufficient. Alternatively, Bidders may format the prescribed forms without editing the contents thereof, making due provision for incorporation of the requested information;
- (b) Information supplied by a Bidder must apply to the Bidder and not, unless specifically requested, to other associated companies or firms.

1.10 Bid Due Date

1.10.1 Bids should be submitted **on or before** the Bid Due Date, at the address provided in this RFP in the manner and form as detailed in this RFP.

1.10.2 NETC may, in its sole discretion, extend the Bid Due Date.

1.10.3 Bids received by NETC after the specified time on the Bid Due Date shall be summarily rejected.

1.11 Withdrawal of Bids

1.11.1 The Bidder may withdraw its Bid after submission, provided that written notice of the withdrawal is received by NETC prior to Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.

1.11.2 Any alteration / modification in the Bid or additional information supplied at any time, unless the same has been expressly sought for by NETC, shall be disregarded.

1.12 Opening and Evaluation of Bids

1.12.1 NETC shall open the bids privately on its own convenient time and location for the purpose of evaluation.

1.12.2 Bids for which a notice of withdrawal has been submitted in accordance with the above clause shall not be opened.

1.12.3 Bidders are advised that selection of the successful Bidder will be entirely at the discretion of NETC. Bidders will be deemed to have understood and agreed that no explanation or justification on any aspect of the Bidding Process or selection will be given.

- 1.12.4** Any information contained in the Bid shall not in any way be construed as binding on NETC, its agents, successors or assigns, but shall be binding against the Bidder if any Project is subsequently awarded to it under the Bidding Process on the basis of such information.
- 1.12.5** NETC reserves the right not to proceed with the Bidding Process at any time without notice or liability and to reject any Bid without assigning any reasons.
- 1.12.6** In the event of any miscalculation in the Price Bids, the total bid price shall be evaluated and shall be corrected based on the unit prices quoted.

1.13 Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising NETC in relation to or matters arising out of, or concerning the Bidding Process. NETC will treat all information, submitted as part of the Bids, in confidence and would require all those who have access to such material to treat the same in confidence. NETC will not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or NETC.

1.14 Tests of responsiveness

- 1.14.1** NETC reserves the right to reject any Bid which is non-responsive, and no request for alteration, modification, substitution or withdrawal shall be entertained by NETC in respect of such Bid.
- 1.14.2** NETC shall not entertain any correspondence with any Bidder in relation to the acceptance or rejection of any Bid.
- 1.14.3** In the absence of prequalification, the NETC shall examine from documentary evidence that the Bidder is eligible and is qualified to perform the contract in accordance with **Annexure-A of ITB**, if its bid is accepted.
- 1.14.4** The documentary evidence of the Bidder's qualifications to perform the contract, if its bid is accepted, shall establish to the Purchaser's satisfaction that the Bidder has the financial, technical, managerial and other capabilities necessary to perform the contract, and, in particular, meets the experience and other criteria outlined in the Qualification Requirement for the Bidders in Annexure –A of ITB and shall also include:

The complete annual reports together with Audited statement of accounts of the company for last five years of its own (separate) immediately preceding the date of submission of bid.

[Note I. In the event the Bidder is not able to furnish the above information of its own (i.e., separate), being a subsidiary company and its accounts are being consolidated with its Group/ Holding/ Parent company, the Bidder should submit the audited balance sheet, income statement, other information pertaining to it only (not of its Group/Holding/Parent company) duly certified by any one of the authority [(i) Statutory Auditor of the Bidder/(ii) Company Secretary of the Bidder a (iii) A certified Public Accountant] certifying that such information/documents are based on the audited accounts as the case may be.

Note II. Similarly, if the Bidder happens to be a Group/Holding/ Parent company, the Bidder should submit the above documents/information of its own (i.e., exclusive of its subsidiaries) duly certified by any one of the authority mentioned in Note I above certifying that these information/documents are based on audited accounts, as the case may be.

1.15 Clarifications

1.15.1 To facilitate evaluation of Bids, NETC may, at its sole discretion, seek clarifications or additional information from any Bidder regarding its Bid. Such clarification(s) or additional information shall be provided within the time specified by NETC for this purpose. Any such request and all clarification(s) and additional information submitted pursuant thereto, shall be in writing.

1.15.2 If a Bidder does not provide clarification(s) or additional information sought under the Sub Clause above within the prescribed time, its Bid shall be liable to be rejected. In case the Bid is not rejected, NETC may proceed to evaluate the Bid by construing the particulars requiring clarification to the best of its understanding and the Bidder shall be barred from subsequently questioning such interpretation of NETC.

1.16 Proprietary data

All documents and other information supplied by NETC or submitted by a Bidder to NETC shall remain or become the property of NETC. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. NETC will not return any Bid or any information provided along therewith.

1.17 Correspondence with the Bidder

NETC shall not entertain any correspondence with any Bidder in relation to submission of the Bids, the acceptance or rejection thereof.

1.18 Contract Performance Guarantee

The successful Bidder will provide to NETC a Contract Performance Guarantees for ten percent (10%) of the total Contract Price (excluding GST) within 30 days from the issuance of LOA.

Performance Bank Guarantee (PBG) shall be valid for 3 months (claim period) after the TOC. CPBG shall be released to contractor after issuance of T.O.C. certificate by Engineer-In-Charge.

1.19 Documents to be submitted with the Bid:

- (a) Signed and stamped copy of all the pages of Tender/ Bid documents
- (b) All the annexures with filled relevant data and check-list
- (c) All the required documents relevant to Qualifying Requirements (QR), attached herewith at **Annexure-A** of ITB.

1.20 Bid Price

The Bidder shall quote in each of its Bids, the rates, quantities and other details relating to price for the entire scope of works covered under the Bidding Documents as per the format of the Price Schedules attached herewith as **Annexure – 6**, hereto. Bidders are advised not to edit the same. In case they wish to add new items, they are advised to do so, on a separate page using the same format. Each of the bidders have been provided with the Bid forms, Price schedules, etc. in soft form along with the RFP. Bidders are advised to use the same for preparation of their Bid.

The Bidders shall quote item-wise firm prices as mentioned in clause 1.2 for the entire scope of work. The prices shall be inclusive of all taxes and duties excluding GST. The applicable GST shall be paid extra at actuals. The Bidders acknowledge that notwithstanding any split in the prices quoted, the entire Project shall be implemented on a turnkey basis by the Bidder. The bidder should quote in Indian Rupees only.

In case of any arithmetical errors in the Price Schedules, the unit prices shall prevail.

If the Bidder fails to quote prices in respect of any part of the scope of works under the Bidding Documents, then the prices not quoted, shall be deemed to be included.

1.21 Bid Currency

Prices shall be quoted in the Indian Rupee (INR) only.

1.22 Import Permits and Licenses

In case, where it becomes absolutely necessary to have imported equipment and/or materials, the Bidder may do so under its license from DGCA as required. The responsibility for import formalities, processing and all fees required for the said purpose shall rest with the Bidder.

1.23 Award of Contract

Subject to Clause below, NETC shall award the Contract to the successful Bidder whose bid has been determined to be substantially responsive, further provided that the Bidder is determined to be qualified to perform the contract satisfactorily. NETC shall not incur any liability in respect of any determination made by NETC under this RFP.

1.24 NETC's right to reject any or all Bids

1.24.1 NETC reserves its right to reject one or all the bids without assigning any reason.

1.24.2 NETC reserves the right to reject any Bid if:

- (a) at any time, a material misrepresentation is made or uncovered, or
- (b) the Bidder does not provide, within the time specified by NETC, any clarifications or any supplemental information sought by NETC for evaluation of the Bid. Such misrepresentation / improper response would lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the Bids have been opened and the lowest Bidder gets disqualified / rejected, then NETC reserves the right to: (i) invite the remaining Bidders to submit their Bids in accordance with the RFP; or (ii) take any such measures as may be deemed fit in the sole discretion of NETC, including annulment of the Bidding Process; or
- (c) if NETC determines, in its sole discretion, that such Bid does not comply with the requirements of the Project.

- 1.24.3** In case it is found during the evaluation or at any time before signing of the Contract or after its execution and during the period of subsistence thereof that one or more of the criteria for evaluation have not been met by the Bidder or the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith if not yet appointed as the Bidder either by issue of the Notification of Award or entering into the Contract Agreement, and if the Bidder has already been issued the Notification of Award or has entered into the Contract Agreement, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by NETC to the Bidder, without NETC being liable in any manner whatsoever to the Bidder.
- 1.24.4** NETC reserves the right to verify all statements, information and documents submitted by the Bidder in response to the RFP. Failure of NETC to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of NETC thereunder.

Annexure-A

QUALIFICATION REQUIREMENT (QR)

WORK: Drone-Based Patrolling of 100 km Stretch of 400 kV D/C Palatana–Bongaigaon Transmission Line and Generation of AI/ML-Based Visual and Thermal Inspection Reports.

- 1.0** Qualification of bidder will be based on meeting the minimum pass/fail criteria specified below regarding the bidder's technical experience and financial position as demonstrated by the bidder's responses in the corresponding Bid Schedules.
- 2.0** NETC/Owner may assess the capacity and capability of the bidder, to successfully execute the scope of work covered under the package within stipulated completion period. The assessment shall inter alia include:
- Following document shall be submitted by the bidder:
- i) Copy of PAN Card.
 - ii) Copy of DGCA certification (Directorate General of Civil Aviation to provide Drone services).
 - iii) Copy GST Registration
 - iv) Copy of Partnership Deed/ Affidavit for Proprietorship/ Certificate of Incorporation, as applicable.
- 3.0** NETC reserves the right to waive minor deviations if they do not materially affect the capability of the bidder to perform the Contract, if felt necessary. This assessment may inter-alia include
- i) Document verification
 - ii) Past experience and performance.
- 4.0** Qualification of the bidder will be based on meeting pass/fail criteria specified below regarding the Technical Experience and Financial Position:

Sl No	Particulars	QUALIFICATION REQUIREMENT (QR)
1.0	Technical Experience	a) The bidder should have successfully completed “Drone patrolling using mounted Camera of at least 25 km or 75 nos. towers of 400kV Transmission Lines” for Govt. or Semi-Govt. or Reputed Private organization during last Five (5) years from the originally stipulated date of bid opening. b) Bidder should have completed similar nature of works (Drone Patrolling inspection & generation of reports using AIML) in last 5 year: One or more jobs of value of job not less than Rs. 7.6 lakhs, OR Two works each value of job not less than Rs.5.7 lakhs, OR Three works each value of job not less than Rs.3.8 lakhs.
2.0	Financial Status	The minimum average annual turnover (MAAT) of the bidder for the best three (3) financial years out of the preceding five (5) financial years (i.e. 2021-22, 2022-23 2023-24 ,2024-25 and 2025-26) should not be less than Rs.14.25 Lakhs.
3.0	Litigation history	i) The bidder should provide detailed information on any litigation or arbitration arising out of contracts completed or under execution by it over last five years. A consistent history of awards involving litigation against the bidder may result in rejection of bid. ii) Self-Declaration on ‘No BG/CPBG forfeited’ and ‘No litigation history’ are to be submitted.